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# Committee Report On the Application for Academic-Rank Promotion/Transfer

The committee formed in accordance with decision number decision no. issued by the council on date with the following as members:

|  |  |  |
| --- | --- | --- |
| committe member name, | academic rank, | role |
| committe member name, | academic rank, | role |
| committe member name, | academic rank, | role |
| committe member name, | academic rank, | role |

has reviewed the promotion/transfer application of title applicant’s name, of the department of applicant’s department in the school, from the rank of current rank to the rank of requested rank and concluded the following:

**FIRST: Applicant’s Academic Qualifications**

|  |  |  |  |
| --- | --- | --- | --- |
| **Degree** | **Major** | **Date** | **Institution/Country** |
| degree | major | year | institution/country |
| degree | major | year | institution/country |
| degree | major | year | institution/country |

|  |  |
| --- | --- |
| **Title of M.Sc. Thesis:** |  |
| Thesis title |
| **Title of Ph.D. Dissertation:** |  |
| Dissertation title |

**SECOND: Applicant’s Appointment and Promotion History**

The applicant was appointed at the German Jordanian University on date in the rank of rank.

|  |  |  |
| --- | --- | --- |
| **Rank** | **Date** | **Institution/Country** |
| rank | date | institution/country |
| rank | date | institution/country |
| rank | date | institution/country |

**SUMMARY:**

|  |  |  |
| --- | --- | --- |
|  | **Minimum Requirement for** | **Applicant’s Status** |
|  | Promotion to | Transfer to Class (A) |
|  | **Academic Service** | Associate Professor | Professor |
| 1. | Years of service at GJU | 18 months | 18 months | 12 months |  |  | choose |
| 2. | Years of service in current rank | 4 years | 4 years | A full year in top level of class (B) |  |  | choose |
|  |  |  |  |  | **Submitted** | **Counted** |  |
|  |
| **Publications** |
| 3. | Number of research articles counted for this application | 5 | 8 | 2 |  |  | choose |
| 4. | Number of published research articles | 3 | 5 | 2 |  |  | choose |
| 5. | Number of research articles in which the applicant is the first author | 3 | 5 | 1 |  |  | choose |
| 6. | Number of published or accepted research articles in international, refereed, and specialized periodicals | 3 | 5 | 1 |  |  | choose |
| 7. | Number of research articles published or accepted for publication with GJU affiliation | 3 | 4 | 1 |  |  | choose |
| 8. | Number of research articles published or accepted for publication in the applicant’s field of study, teaching, or research | 3 | 5 | N/A |  |  | choose |
| 9. | Number of research articles published or accepted for publication in the interest of local community | 1 | 1 | N/A |  |  | choose |
|  | **Maximum Allowed** |  |
| 10. | Number of international refereed conference papers, briefs, case studies, patents, books, or book chapters | 1 | 1 | None |  |  | choose |

**CONCLUSION:**

Based on the above summary, the committee finds that title applicant’s name satisfies Y/N all requirements of promotion/transfer to the rank of requested rank, and recommends proceed Y/N the application.

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| --- | --- |
|  |  |
| Head of Committee | Date and Signature |
|  |  |
| Member | Date and Signature |
|  |  |
| Member | Date and Signature |
|  |  |
| Member | Date and Signature |