

مكتب الرئيس  
Office of the President



الجامعة الألمانية الأردنية  
German Jordanian University

Ref.:

الرقم: 1553/17/4/10

Date:

26 رمضان 1438 هـ

الموافق:

2017/6/21

التاريخ:

## قرار

استناداً إلى تنسيب مجلس البحث العلمي في جلسته رقم (2017/6) تاريخ 2017/5/29، قرر مجلس  
العمداء في جلسته رقم (2017/2016/21) تاريخ 2017/6/12 ما يلي:

### قرار رقم (2017/2016/181)

الموافقة على النماذج المقترحة للمقترح البحثي وتقرير سنة التفرغ العلمي. (مرفق)

رئيس الجامعة بالوكالة

الدكتورة منار فياض

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**Deanship of Scientific Research  
Sabbatical Report**

*Text in italics is explanatory and should be deleted in completed documents.*

<b>Applicant Full Name:</b>	
<b>Academic Rank:</b>	
<b>Department/School:</b>	
<b>Duration of Sabbatical:</b>	<i>(e.g., June 1, 2014 – October 31, 2015)</i>
<b>Report Submission date:</b>	
<b>Research Title:</b>	<i>As mentioned in the approval letter</i>
<b>Signature:</b>	
<b>Section One: Brief summary of the original plan</b>	
<i>Please provide a short overview on the original plan that was approved by the dean's council, includes:</i>	
<ol style="list-style-type: none"> <li>1. <i>Purpose of Sabbatical leave</i></li> <li>2. <i>Proposed research (problem, objectives, methodology, expected outcomes, ...)</i></li> <li>3. <i>Work plan and timeline</i></li> </ol>	
<b>Section Two: where sabbatical was spent</b>	
<b>Section Three: summary of sabbatical activities</b>	
<i>Includes: task, duration and timeline, methodology and results</i>	
<b>Section Four: Departure from original plan.</b>	
<i>Where pertinent, reason for Departure from original plan</i>	
<b>Section Five: Appraisal of Satisfaction/Dissatisfaction</b>	

*Appraisal of satisfaction or dissatisfaction with development of the program (Were goals achieved, and if not, why not?)*

**Section Six: Benefits of Sabbatical**

*Contributions of the sabbatical to individual development, and benefits to the University*

**Section Seven: Suggestions for modifications**

**Section Eight: List of supporting agencies (if applicable)**

*In order to compile a list of possible sources of support, the Committee would appreciate a list of agencies and institutions from which you were successful in obtaining funds*

**Section Nine: Review by dean and department**

**Research Committee at the School:**

Approve

Do not Approve

Decision Number:

Chair Name:

Signature and date:

**Department's Council:**

Approve

Do not Approve

Decision Number:

Department Head Name:

Signature and date:

**School's Council:**

Approve

Do not Approve

Decision Number:

**Deanship of Scientific Research  
 Sabbatical Report**

Dean's Name:	Signature and date:
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Section Ten: GJU Research Council:	
<input type="checkbox"/> Approve	<input type="checkbox"/> Do not Approve
Decision Number:	
Dean of Scientific Research:	Signature and date:

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Applicant Full Name:	
Academic Rank:	
Department/School:	
Duration of Sabbatical:	<i>(e.g., June 1, 2014 – October 31, 2015)</i>
Report Submission date:	
Research Title:	
Applicant Signature and Date:	

### Section One: Purpose of Sabbatical Leave

*(ex. I am requesting a sabbatical leave to complete ....)*

### Section Two: Proposed Research

#### 1- STATEMENT OF THE RESEARCH PROBLEM

*This section should clearly describe the research problem and explain the need for the research and demonstrate the researcher's knowledge of the research topic. This will be an overview of your research, written so a non-specialist can understand the logic of the research goals and methods, and including the methods to be employed. It should contain no scientific jargon and no references, and unusual terms and methods need to be briefly defined*

#### 2- Research Goals and Objectives

*A one-paragraph description of the goal and objectives of the research. The objectives should clearly and concisely identify what results the researcher seeks from the research. Include a clear statement of the issues you will seek to explore and the likely nature of research results*

#### 3- Previous Related Work

*This should include a review of recent literature on the subject and relevant research conducted by the investigators (s) named in this proposal. A closing statement should highlight the novel aspect of this proposal in relation to previous efforts.*

#### 4- Significance of Work

*Outline the contribution this research can be expected to make to the applicant's field of study, development of university research capacity, outreach and researcher competencies*

#### 5- Development of a Research Line

*Describe how this proposal will allow for the development of a long-term research line at GJU.*

**Section Three: Plan of Work**

*The work program should describe how the study will be structured to meet each objective. To the extent possible, it should identify major operational phases, relate the phases to time schedules, and describe how the activities will be carried out (special methods, procedures, and experiments to be employed).*

**1- Activities**

**2- Research Projects**

**3- Study**

**4- Employment**

**5- Relationships with current coursework**

**6- Expected Results/Outputs**

- *Indicate as specifically as possible what results can reasonably be anticipated from this proposal.*
- *Describe how the proposed leave will contribute to your professional development, including how it relates to your current assignment.*
- *Describe how the proposed leave will benefit the college and students.*
- *List and describe the specific, tangible products you will bring to the college within 90 days after your return to your assignment.*

**Section Four: Time Line**

*Provide a timeline indicating how the activities in your plan will be completed within the time frame of the proposed leave*

No	Task Description	From MM/YYYY	To MM/YYYY	Duration (Months)
1				
2				
3				
4				
5				

Section Five: Research Evaluation by School Research Committee				
Item	Excellent	V. Good	Good	Weak
Research methodology				
Research objectives				
Research originality				
Research contribution				
Research applicability and relevance				
Potential for eventual external funding				
An overall evaluation				
<input type="checkbox"/> Approve		<input type="checkbox"/> Do not Approve		
Decision Number:				
Committee Head Name:		Signature and date:		

Section Six: Department Council Recommendation	
<input type="checkbox"/> Approve	<input type="checkbox"/> Do not Approve
Decision Number:	
Department Head:	Signature and date:

Section Seven: School Council Recommendation	
<input type="checkbox"/> Approve	<input type="checkbox"/> Do not Approve
Decision Number:	
School's Dean:	Signature and date:

Section Eight: GJU Research Council Recommendation	
<input type="checkbox"/> Approve	<input type="checkbox"/> Do not Approve
Decision Number:	
Dean of Scientific Research:	Signature and date: