Attach a passport photo

Faculty Recruitment Report

(GJU Curriculum Vitae )

To be Completed by Recruited Faculty Members

Fill a soft copy of the report and add rows to the tables as appropriate

When completed, please submit a signed copy with your application materials

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His form is to be filled with applicants who wish to apply for faculty member position at GJU. The form is used to rank applicants and identify strengths and weaknesses of each applicants. This form is meant to evaluate faculty contribution, performance, and commitment to teaching, research and community service.

# Job applied for:…………………………………………………………………………………………………………………

Department:……………………………………………………………………………………………………………………….

# Personal information

Name:…………………………………………………………………………………………………………………………………

Date of Birth:…………………………………………………………………………………………………………………………

Phone #:…………………………………………………….email:………………………………………………………………….

**Current address:**

Institution/Department:……………………………………………………………………………………………………………….

Specialization (major/minor): ……………………………………………………………………………………………………….

Date of appointment: …………………………………………………………………………………………………………………

Current Rank:  Instructor  Assistant Professor  Associate Professor  Professor

# references

|  |  |  |  |
| --- | --- | --- | --- |
| Reference 1 | Name |  | E-mail. |
| Organization & Position |  | Phone  Fax |
| Reference 2 | Name |  | E-mail. |
| Organization & Position |  | Phone  Fax |

# Educational record

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Degree obtained** | **Institution Name** | **Specialization** | **Period of attendance (from….to…)**  month/year | **GPA or Grade** |
|  |  |  |  |  |
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# Employment record

|  |  |  |  |
| --- | --- | --- | --- |
| **Employer Name** | **Short address (city/country)** | **Date**  **From** (month/year) **- To** | **Duration**  **(month)** |
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# Teaching Record

## List all the courses you have taught at various institutions

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| --- | --- | --- | --- |
| **Institution Name** | **Course Title** | **Enrolment** | **Target group**  ***(i.e****. students, public employee, private)* |
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## Provide information on the completed Master or Ph.D. theses that you have supervised.

|  |  |  |
| --- | --- | --- |
| **Thesis Title** | **Student name** | **Outcome of the Thesis (**i.e paper, report,etc.) |
|  |  |  |
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# Research

Research is a duty to advance science and increase knowledge. *Please use Journal Reference Style*

## PUPLICATIONS: Provide information on your publications (Accepted, Published),

1. **Journal Papers**
   1. …..

1. **Conference Papers**
   1. …..
2. **Other Publications** (books, book chapters, published reports, etc.)
   1. …..
3. **Patents**
   1. …..

## RESEARCH GRANTS: Provide information on the national and international research grants (Submitted, Funded )

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Title** | **Investigators** | **Amount** | **Funding source** | **Your role** *(PI, participant)* |
|  |  |  |  |  |
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# Community service

Community service is a duty to cultivate outreach to communities. In order to strengthen links with public and private institutions, GJU encourages interaction with public organizations, civil society, industry, businesses, and NGOs.

## Provide information on the non-academic activities that you have performed **inside your previous work place,** **Jordanian community and** **International community** (committees, tasks, administration posts, Industry relations and linkages, Training courses, lectures, volunteering, Membership of editorial boards or refereeship for periodicals, societies membership)

|  |  |  |
| --- | --- | --- |
| **Activity** | **School** | **Period( from (date),…, to(date)…)** |
|  |  |  |
|  |  |  |
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## Report any other activities that were not previously listed

#### ……………………………………………………………………………………………………

#### ……………………………………………………………………………………………………

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#### ……………………………………………………………………………………………………

# Honors, Awards, fellowships & scholarships

|  |  |  |
| --- | --- | --- |
| **Name of Achievement** | **Sponsor & Location** | **Date and period** |
|  |  |  |
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# other comments

Please provide us with any comments that may support your application

*…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………*

# I hereby certify that all of the above information provided in this application is complete and correct to the best of my knowledge

Applicant Name: …………………………………………….……………………………………………………………………..

Signature:…………………………………………………; Place & date:……………………………………………………….....