**Minutes virtual Network Meeting Management & Logistics on 24.09.2020**

List of participants

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| * Prof. Dr. Ralf Roßkopf, GJU
* Prof. Dr. Malek Alsharairi, GJU
* Prof. Dr. Bassam Maali, GJU
* Prof. Dr. Serena Sandri, GJU
* Dr. Omar Shubailat, GJU
* Dr. Rana Sabri, GJU
* Luai Abu Rajab, GJU
* Jamil Al Khatib, GJU
* Stefanie Kirsch, GJU
* Dr. Monica Heitz, HS Magdeburg-Stendal
* Prof. Dr. Rudy Lohmann, TH Lübeck
* Prof. Dr. Alexander Steinmetz, FH Würzburg-Schweinfurt
 | * Prof. Dr. Sebastian Herr, HS Worms Prof. Dr. Peter Franke, TH Ulm
* Jutta Schnell, HfTWU Nürtingen-Geislingen Diana Lewinsky, HfTWU Nürtingen-Geislingen
* Adrienne Stickel, HS Fulda
* Claudia Rzepka, DHBW Villingen-Schwenningen
* Prof. Dr. Karsten Heinrich, HS Bonn Rhein-Sieg
* Prof. Dr. Ulrich Holzbaur, HS Aalen
* Evelyn Neifer, HS Heilnbronn
* Prof. Dr. Lars Gaiser, HS Heilbronn
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GJU Vice-president Prof. Ralf Roßkopf welcomed the participants of the SMLS Network Meeting followed by the welcoming words of the SMLS Dean Dr. Malek Alsharairi. The introduction round started with the SMLS Exchange Coordinators Dr. Serena Sandri, Dr. Rana Sabri and Luai Abu Rajab, followed by GJU representatives Dr. Omar Shubailat (CTC), Jamil Al Khatib (PIE) and SMLS Vice-Dean Dr. Bassam Maali before the other participants introduced themselves.

Updates from GJU and Partner universities about Online Teaching

Dean Dr. Malek Alsharairi gives feedback to Online Lectures at GJU mentioning that switching from regular on-campus teaching to online happened short notice and the technical infrastructure needed to be set up quickly. The biggest challenge was the examination and evaluation: The main problem was that full integrity cannot be ensured. GJU students were also facing a challenge regarding their German Year, postponing or taking courses online. Still most of them went to Germany for their study and internship semester. The SMLS Dual studies track was still operating during Covid-19, students were only a bit delayed because of lockdown in Jordan but in total the experience is still good. Dr. Malek asked about accreditation experience with FIBAA, but most network members used other agencies such as AQUIN (HS Worms, System accreditation), AQAS (HfWTU Nuertingen), EPAS (Heilbronn), only Karsten Heinrich (HS Bonn RheinSieg) used FIBAA but then changed to AQUIN and had much better experience.

Ms. Adrienne Stickel (HS Fulda) offered all courses online and GJU students are welcome to join. Also Erasmus Plus KA107 with GJU is available. HS Fulda offers job shadowing for E-Learning to GJU as its E-Learning Lab has good resources video systems.

Prof. Sebastian Herr (HS Worms) reported that all teaching was done in online, lectures are open for GJU students, but exams are in presence, only handing in papers or PPT presentations are substitutes.

Mrs. Rzepka (DHBW Villingen Schwenningen) offered her support in Dual studies to GJU, at DHBW online courses were only held in German language, only cultural courses are given in English, good experience with online (Moodle/video-based) examination and evaluation. Students were supervised all time (30-40 students and 2-3 supervisors per exam). She offered to share her handout regarding exam and data protection. At DHBW students used their private laptop and signed an agreement to accept the data protection rules. Time was too limited to cheat during the exam.

Prof. Karsten Heinrich (HS Bonn RheinSieg) offered mostly online teaching from ZOMM to WebEx. In his opinion international students should better postpone their semester abroad. Exams at HS Bonn RheinSieg were held in presence in big halls, while international students took their exams at the same time supervised at their home universities and in collaboration with the German professor.

Ms. Stickel offered SMLS Exchange Coordinator for Accounting Mr. Luai Aburajab to participate in the Online tool game Finance Lab with HS Fulda (Student Group Mobility). Dr. Serena wants to integrate Flying Faculty professors more in SMLS courses, her idea is to interact in the same class with German and Jordanian professors.

VP Prof. Ralf Rosskopf (GJU) asks if German partners have virtual class room facilities and discusses how to integrate Flying Faculty in the offered courses.

Prof. Gaiser (HS Heilbronn) realized a multinational Tele-Collaboration (Tunis, Egypt, France, Jordan) with GJU in Intercultural Management via ZOOM which was involved in GJU English courses.

Luai AbuRajab asked if GJU student can take 18 ECTS 50% at GJU and 50% in Germany and take the exam at GJU. Mrs. Stickel confirms but students have to register in Fulda and pay. Prof. Herr agrees for Worms and written exams must be taken at the same time in Germany and Jordan.

Prof. Rosskopf says it is not possible to be enrolled and pay at two universities at the same time, that’s against GJU regulations. SEEIT hired a Flying Faculty professor as part-timer fully integrated in lectures and exams. He highlights to better stick to the physical German Year as it is GJU’s unique selling point and not replaceable by online lectures. Better: GJU students can have German taught lectures in Jordan when including lectures from German partner universities to GJU curriculum. Especially in the 3rd year before they go to Germany.

Prof. Herr (HS Worms) and Mrs. Rzepka (DHBW) would participate and discuss possible modules with their faculty.

Prof. Rosskopf addresses Dr. Serena and Dr. Bassam to figure out how this could be integrated in the study system and in the next SMLS study plan. German taught lectures and modules need to be discussed within the school, with the Dean and Head of Department. Dr. Serena already reports positive feedback from German professors (Flying Faculty) who offered a couple of courses in SMLS lectures also with the support of GLC regarding technical vocabulary. Prof. Rosskopf encourages SMLS professors to contact their German counterparts in this regard. Dr. Bassam adds his interest in having joint supervision for graduation projects.

Prof. Rosskopf stressed the point that GJU wants to digitalize their courses, smaller digital teaching nuggets should be integrated in other programs, into professional development and life-long learning. There are EU funded programs available.

Prof. Herr mentioned that Harvard university offers open courses for professors about the design of e-learning courses <https://online-learning.harvard.edu/catalog/free> . His university HS Worms plans to start a new Master in Entrepreneurship in October 2021 (contact Prof. Dr. Michael Graef, graef@hs-worms.de) and Dr. Serena was interested to get in touch also because she once did a market analysis to establish a Master program Entrepreneurship at SMLS which is still on hold. Dr. Rana Sabri mentioned the Global Entrepreneur Monitor (GEM) survey, which Jordan was participating in. Dr. Omar Shubailat explained that the survey GESS analyses the entrepreneurial intention and behavior attitude of Jordanians to start a business, in particular focusing on difficulties and challenges. He is willing to share the survey and the results for Jordan.

Prof. Alexander Steinmetz shared his thoughts in including data mining, Human resource and artificial intelligence topics in a new study program and offered his expertise and support from the side of his university FH Würzburg-Schweinfurt.

As the time of the virtual Network meeting was limited not all topics could be addressed and the discussion had to come to an end. It was agreed on meeting more regularly in virtual format even in shorter time intervals.

The next Network meeting in 2021 will be held at HS Fulda. A time and date has to be set. Suggested was a similar time end of September 2021.

**To Do List**

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| **Task** | **Responsibility** | **Time frame** |
| New directions in Curricula development | **Prof. Dr. Rudy Lohmann, TH Lübeck****Prof. Dr. Alexander Steinmetz, FHWS*** Input from Network Heads
 | February 2021 |
| Including Online-Teaching, E-Learning tools with German professors (Flying Faculty) | **Luai Abu Rajab, EC Accounting****Dr. Rana Sabri, EC Management****Dr. Serena Sandri, EC Logistics**(supported by Ms. Laura Schergaut, FF Program Coordinator at IO) | February 2021 |
| Accreditation | **Dr. Malek Alsharairi (Dean)****Dr. Bassam Maali (Vice Dean)** | tbd |
| SMLS Dual Studies track | **Prof. Dr. Emad Hatamleh (Logistics)****Prof. Dr. Mohammad Alomari (Accounting)****Mrs. Rzepka (DHBW)**(together with Dr. Stefan Braun, OIL) | December 2020 |
| Participation in Online tool game Finance Lab with HS Fulda | **Luai Abu Rajab**(together with Adrienne Stickel, HS Fulda) | Jan/Feb 2021 |
| Master Entrepreneurship(Global Entrepreneurship Survey results for Jordan) | **Dr. Serena Sandri****Dr. Omar Shubailat**(together with Prof. Graef, HS Worms; Dr. Monica Heitz HS Magdeburg-Stendal) | February 2021 |