

## **Train the Trainer Report Safa AlHmoud - 7 September -3 October, University of Applied Sciences Magdeburg –Stendal**

First of all, am very grateful and honored for the opportunity to spend one month in Germany, Hochschule Magdeburg-Stendal, as a trainer of the Train the Trainer Program by the DAAD scholarships and the International Office in the German-Jordanian University. It was my first time to Germany and I had no specific expectations but looking forward for that experience itself. The minute I arrived I was overwhelmed with everything, wherever you go is systemized and work smoothly and nicely. The way of transportation to work was amazing I used the bicycle so it was like exercising every morning. I was fascinated by the architecture, the wide green spaces, the history, and art. My favorite city was Berlin.

My main interests were to get to know more about the German system, the way of communication among the departments, the culture and to improve my skills in the German language. The president's office at Hochschule Magdeburg-Stendal has arranged for the whole stay and scheduled the working time. My stay was from the 7<sup>th</sup> of September until the 3<sup>rd</sup> of October, spent in the most important administrative departments in the university.

I spent my stay moving from one department to another starting at the Presidency, Public Relation department, International office Magdeburg/Stendal, Human Resources Department, and the project office. I got to know about the system they are using, the way of communications and the transparency among the department. Beside that I had the opportunity to be a part of different activities and events.

Some of the tasks I handled were, the buddy program (A/Z), following up with the international students; contact their home university and send the transcript, I took a part of the university magazine issued on a quarterly bases and had my signature on it "treffpunkt campus", responding to GJU students regarding the registration, and the staff mobility program; to fill all the data of the concerned person.

I was so lucky to participate in the university activities like "ElbauenPark Tour", "Opening of The Late Summer Course", "Starting the Winter Semester" everything was well organized. In my opinion, all these activities help to let the freshman integrate with the other students and it was a great idea for the Syrian refugee to learn faster and integrate among the society. Hochschule Magdeburg-Stendal took a great part of accepting 17 Syrian refugees and trying to make it to 30.

**Beste Gruesse**

