**GJU Staff Mobility Program**

**Preparatory questions 2022**

Name of participant:

Host institution:

Expected time of stay in Germany:

Please answer the following questions about your planned Staff Mobility participation in Germany. Please consult with your host institution beforehand and feel free to discuss any open concerns or ideas with them or the IO.

1. Why do I want to participate in the program?
2. Why do I want to go to this specific host institution in Germany?
3. What do I want to achieve and learn during my time in Germany and at the host institution? Define measurable deliverables for each goal.
4. How am I planning to reach my goals? Describe for each and every one.
5. Which expertise can I offer the host institution in Germany?
6. Where, how and with whom will I be working? Give names, departments/entities, positions, contacts and subject of collaboration.
7. Is my host institution offering any additional events or courses that might benefit my field of work and I would like to participate in?
8. What am I looking forward to the most (in Germany, at the host institution, etc.)?
9. What will be the biggest challenges professionally and personally?
10. How did I prepare myself generally for the participation?
11. How will the participation in the Program benefit me personally?
12. How will the participation in the Program benefit me professionally?
13. How can I represent and introduce the GJU and Jordan at the host institution and others (e.g. companies, other institutions, the public, etc.)?
14. How do I want to implement the newly learned skills and knowledge at GJU?
15. Please add here the contact information of your host institution.
16. Please provide here an emergency contact in Jordan and/or Germany
17. Any additional comments from your side regarding the Program.

**Please note that answering those questions for your Staff Mobility preparation is mandatory.**

Please send the filled out sheet to Laura Schergaut via email as a word document, latest one month before the Program starts.

For any further questions please contact:

**Laura Schergaut**

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