**Staff Mobility 2022**

**Application form 2022 (leftover spots)**

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| --- | --- |
| **Name of applicant** |  |
| School/Unit/Department  |  |
| Position  |  |
| Field of specialization |  |
| Academic title (if applicable) |  |
| Employed at GJU since |  |
| Exchange Coord./Officer (if applicable) |  |
| Level of English  |  |
| Level of German (if applicable)  |  |
| GJU Email Address |  |
| GJU telephone extension  |  |
| Past participation in Staff Mobility exchange (Train the trainer or Erasmus+; when?)  |  |
|  |  |
| **Preferred** period of stay in Germany  |  |
| **Preferred** German host institution: |
| 1st Choice (invitation letter: Yes ☐ No ☐) |  |
| 2nd Choice (invitation letter: Yes ☐ No ☐) |  |
| 3rd Choice (invitation letter: Yes ☐ No ☐) |  |
| 4th Choice (invitation letter: Yes ☐ No ☐) |  |
| Further comments on the application  |  |
| Date/signature  |  |

|  |  |
| --- | --- |
| **Name of Supervisor (Dean/Director)** |  |
| Date/stamp/signature of supervisor |  |

Please fill out the application form and send it via email and hard copy to Laura Schergaut together with the following documents:

* CV
* Letter of intent (one page), stating:
	+ Why do you want to participate in the program?
	+ Why did you chose this host institution in Germany?
	+ Which value will this program have for you personally and professionally?
	+ How does GJU benefit from your participation?
* Letter of recommendation from your Dean/Director/supervisor at GJU
* Language certificate English if available; in case you cannot provide an official one, your English will be tested in the interview

The deadline for submitting the complete application is **April 15th, 2022.**

For any further questions please contact:

**Laura Schergaut**

Program coordinator Flying Faculty, Staff and Study Group Mobility

International Office

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