|  |  |
| --- | --- |
| **Pay to (***full name***):** |  |
| **The amount of (***words***):** |  | **The amount of (numbers):** |  | **Currency:** |  |
| **Project title:** |  |
| **Project reference No:** |  |
| **Funding agency/program:** |  |
| **Role in the project:** |  |
| **Working period\*:** | **From:** |  | **To:** |  |
| **Total number of working days in the project\*:** |  |
| *For students* |
| **Major** |  | **Receiving assistantship:** | [ ]  **Yes** [ ] **No** |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Signature** | **Date** |
| **Project Coordinator** |  |  |  |

|  |  |
| --- | --- |
| **International Project Office** | ***Project Officer*** |
| **Fund Availability:** | [ ]  **Available** [ ] **Not available** |
| **Compatible with Regulations:** | [ ]  **Yes** [ ] **No** |
| **Notes:**  |  |
| **Signature:** |  | **Date:** |  |
| ***Director of the International Project Office***  |
| **Notes:**  |  |
| **Signature:** |  | **Date:** |  |

***\*Please attach the detailed timesheet***