



FAQs for Companies

How long the internship should last?	The internship should last 20 weeks (full-time employment) in minimum.
When the internship should start?	<p>The internship should take place either in the summer or the winter semester</p> <p style="text-align: center;">March/April to August/September</p> <p style="text-align: center;">or</p> <p style="text-align: center;">August/September to February</p> <p>for the respective year in which students are located in Germany.</p>
What is the average age of students?	Students are around 21.
Which are the fields of study?	<p>Students are enrolled in following study courses:</p> <ul style="list-style-type: none">• International Accounting• Architecture and Interior Design• Logistics• Management Sciences• Industrial Engineering and Management• (Renewable) Energy Engineering• Communications Engineering• Biomedical Engineering• Chemical-Pharmaceutical Engineering• Water and Environmental Engineering• Mechatronics• Maintenance Engineering• IT-Computer Engineering and Computer Science



Which parts of study courses have been completed by the time of internship? Advanced level, about to graduate?	The bachelor study program at GJU takes 5 years. During their year in Germany, students are in their fourth year of studies.
Should the intern be compensated for the internship?	The compensation is discretionary. As point of reference, we recommend 500 Euros per month. However, being unable to pay any compensation is no criterion for exclusion.
Where will the intern be accommodated and who takes care of it?	The intern finds accommodation by himself/herself. The company can offer assistance if needed. If the student accepts an internship in the same city as the previous study semester took place, he/she can stay in the respective hall of residence.
Do interns have a valid work permit and a residence permit?	During the internship, interns possess a valid work permit and residence permit . (See also the letter from the Embassy of the Federal Republic of Germany in Amman)
Are the interns insured?	During the internship, students are enrolled at a German university and therefore covered by health insurance and exempted from social security contributions for the period of their internship.
Which information is needed from the company?	The company must give a written feedback (completed application form to take an intern) to receive applications from potential interns. Applications will be received by the respective person in charge of the company and within 2-3 months prior to starting the internship. The selection remains with the company.
Is it possible for interns to write their Bachelor's thesis in cooperation with the company?	In general it is accepted to write a Bachelor thesis with the company of the previous internship. However, the student must register at the responsible employment agency and get health



الجامعة الألمانية الأردنية
German Jordanian University

	insurance and social insurance by the company. <u>Exception:</u> In some cases the student can remain enrolled for another semester at the German partner university.
Am I - as a corporate partner - obliged to accept an intern, even if no candidate meets my requirements?	No, if there is no sufficiently qualified candidate among the applicants, you are not required to hire an intern.
Does the intern have to pay income taxes during the internship?	Income tax liability depends on the type of employment. If a student is marginally employed (part-time), he/she has to pay no income tax.