

Visa extension in case of a delayed internship

Fiktionsbescheinigung

Please contact the local migration office (Ausländerbehörde) for this. You can extend your stay using the main documents below and the other documents they might ask for, such as:

- Your contract with the company.
- Your GJU enrolment certificate.
- Your financial coverage during the extended period - proven by a re-filled blocked bank account or your internship salary (at least 861 Euro a month)
- Your insurance coverage during the extended period – proven by a letter from your insurance company confirming your membership

3r semester extension

To pursue your plans to extend for a 3rd semester, please read all information thoroughly, follow the steps, and keep us informed.

1) Regarding the extension of your German Year

On the university level, there are three things to make sure of:

1. We need a written approval from your school (a simple email is sufficient), that they approve of the extension of your German Year for an extra semester. This approval is usually given by your Exchange Coordinator. Please forward this approval e-mail to your mobility coordinator and Ms. Raghida.
2. After this, the extension of your enrolment at your host university in Germany has to be clarified. Please ask your German host university if they would enroll you for an additional semester at their university. Please keep us and the Project Office in Magdeburg informed about their reply. The enrolment is very important as your visa and working permit in Germany depend on it!
3. You would also need to postpone your studies at GJU using the Postponing studies form which can be found here: <http://www.gju.edu.jo/content/required-forms-3429>.

2) Regarding the extension of your visa (ideally no later than one month before the expiry of your visa)

Please turn to your local migration office early enough to clarify what you have to do to extend your visa. Amongst the most important issues, you'll have to prove these three things:

- Your continued enrolment at a university — proven by a new letter of enrolment from your host university
- Your financial coverage during the extended period — proven by a re-filled block bank account or your internship salary (at least 861 Euro a month)
- Your insurance coverage during the extended period — proven by a letter by your insurance company confirming your membership