 **GS-F 14**

**German Jordanian University School:**

**Deanship of Graduate Studies Department:**

**Date: / /**

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| **Extension of Postponement of Studies Application Form** |

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| **Student Personal Information:** |

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile No.:\_\_\_\_\_\_\_\_\_\_

Program:\_\_\_\_\_\_\_\_\_\_\_\_ Dept.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of joining program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Academic year: /

Date of thesis defense (If applicable): / /

□ Self supported □ GJU Assistantship (which type:……………………………………………………)

□ Scholarship (Source of scholarship………………………………………………………….(Mention the source))

The semesters the student has already postponed:

□……………………….. Semester of the Academic year: /

□……………………….. Semester of the Academic year: /

The third semester the student wants to postpone:

□……………………….. Semester of the Academic year: /

Reasons for postponement (Only for special and justifiable cases): ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: / /

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|  | **For Use by the relevant sides:** | | | |
| **Relevant side** | **Decision** | **Name** | **Date** | **Signature and official stamp** |
| Chairperson of program’s Department |  |  |  |  |
| Dean of program’s School |  |  |  |  |
| Cultural Advisor |  |  |  |  |
| Scholarships corner (Cultural, Military, etc.) |  |  |  |  |
| Office of Military Service- University Branch. (For Jordanian males only) |  |  |  |  |
| Dept. of Admission and Registration |  |  |  |  |
|  | **Council of Graduate Studies Decision**  □ Approve □ Reject  Comments:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Dean’s Signature: Date: / / | | | |
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| **Important remarks** | 1. The maximum period for postponement is two semesters, either separated or consecutive. 2. Extension of Postponement is done in accordance with Article 8 paragraphs c and d of the Regulations for Granting the Master’s Degree:   **Article (8)/c** The total number of semesters that may be postponed and withdrawn should not exceed two semesters, and this period is not counted in the maximum duration of obtaining the Master’s Degree as mentioned in Article (7/b).  **Article (8)/d** Only in special and justified cases it is permissible to increase the period of postponement for a third semester based on a suggestion from the Department Committee and recommendation from the School Committee and a decision by the Council, and this period is not counted in the maximum duration of obtaining the Master’s Degree as mentioned in Article (7/b). |

Cc/Admission and Registration Dept.