



**German Jordanian University**  
**School of Natural Resources Engineering and Management**  
**Water and Environmental Engineering Department**

**Engineering Training Report**

**Student Name**

**Student ID Number**

**Training Institution**

**Training Duration: From**

**To**



**Date of Report Submission:**

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## DECLARATION

**This report was written by (----) a student in the ( department) at German Jordanian university (GJU). It has not been altered or corrected as a result of assessment and it may contain errors and omissions. The views expressed in it together with any recommendations are those of the student.**



**ABSTRACT / TRAINING SUMMARY:**

**Give a summary of the contents of the rest of the report (company information and the work done) in at most two pages.**

**It should consist of one page at least. Bullets are preferred.**



## **ABOUT THE COMPANY**

**You should give the following information**

**The company's name, place and production area**

**The company's organizational structure**

**The number and job descriptions of the company employees**

**The products and the production methods of the company**



### WEEKLY SCHEDULE: 1<sup>ST</sup> WEEK

| <b>DATE</b>       | <b>TASKS ACCOMPLISHED</b>   |
|-------------------|---|
| <b>dd/mm/yyyy</b> | <b>For each day, the student should write 3-4 sentences about the daily activities during their practical training.</b> |
| <b>dd/mm/yyyy</b> |   |
| <b>dd/mm/yyyy</b> |   |
| <b>dd/mm/yyyy</b> |   |
| <b>dd/mm/yyyy</b> |   |
| <b>dd/mm/yyyy</b> |   |



## **PRACTICAL TRAINING**

**This part should include the work done during the training in detail. This is the most important part of the report.**

**You should list**

- 1. A detailed flow graph of activities**
- 2. The research and development activities that you contributed to**
- 3. Installation or maintenance activities you contributed to**
- 4. Any additional information that you would like to give.**



**CONCLUSION**

**In this part you evaluate your training and summarize the experience gained. You may discuss the production, the efficiency, the work environment, and the technical management in the company.**





## RECOMMENDATIONS



## **REFERENCES**

**List the sources that you have used in preparing the report. That's including books, journals, company documents, web pages, etc.) The references should be written in a APA style.**