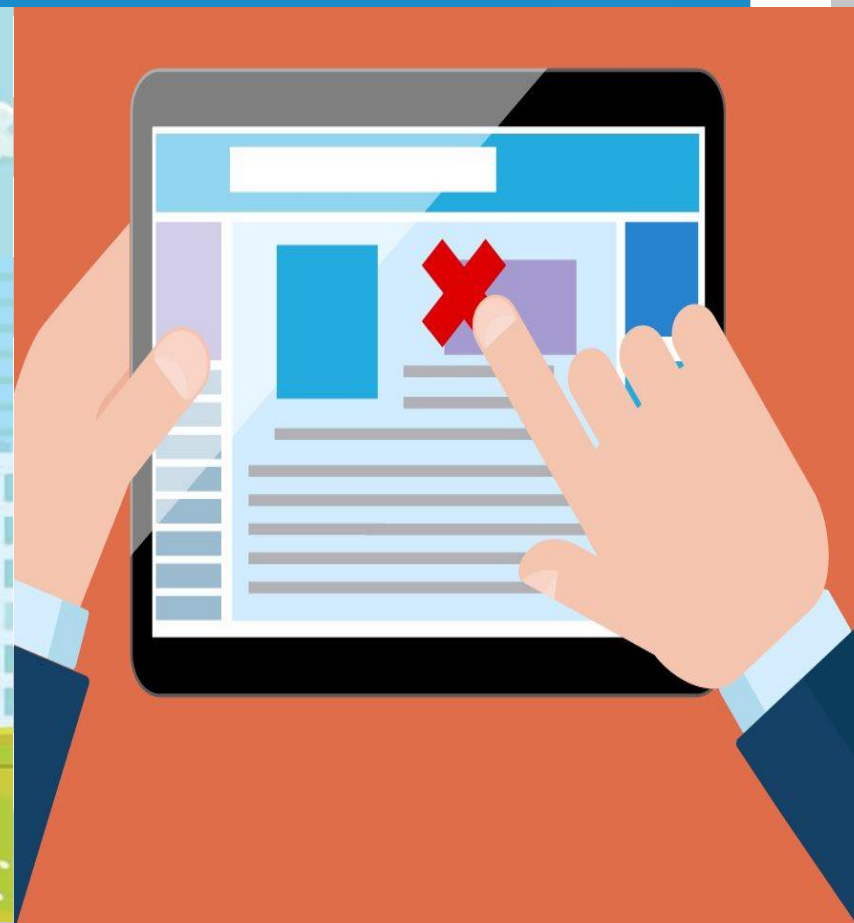
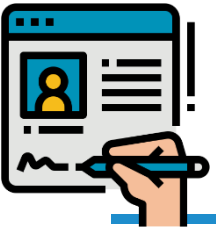




Municipal Registration and De-Registration In Germany





Municipal Registration In Germany

- Registering your address is the most important thing you need to do after moving to Germany. Whether you plan to stay in Germany for more than three months or settle permanently in a German city, you must register your new residence with the local authorities in the city where you live.
- As soon as you have found accommodation, you have to register with the local Residents' Registration Office. The office gives you a written confirmation of Registration (Meldebestätigung). After that, you can apply for your residence permit.



IMPORTANT

International students also have one or two weeks (varies depending on the requirements of the local residents' registration office) to register their residence in Germany. This means that as soon as you move into your new flat or sign the lease, you have to register your move. Otherwise, you may be subject to a fine.



Steps of Municipal Registration In Germany



step
1

Registration Confirmation at The Residents' Registration Office

As soon as you have found accommodation in Germany, you have to register with the **local residents' registration office**. In some cities, the residents' registration office (Einwohnermeldeamt) is also called Bürgerbüro or Bezirksamt.



IMPORTANT

It is very important to book an appointment as required within one or two weeks. You can usually arrange an appointment [online at your residents' registration office](#).

powered by



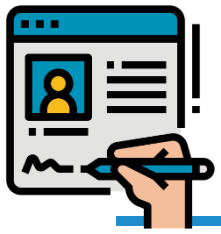
umziehen.de



Normally, registering at the residents' registration office is **free of charge**.



The residents' registration office will give you a **registration confirmation** when you register with them. **Be sure to keep this document!** You will need it when you apply for a residence permit at the foreigners' registration office.



Documents required for The Residents' Registration Office



Passport (possibly with visa) or personal identification card.



Completed and signed housing confirmation from your landlord.



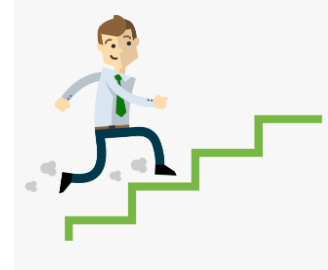
Possibly a registration form from the residents' registration office.



Possibly marriage certificate and possibly birth certificates of children as originals and an officially verified translation.



Steps of Municipal Registration In Germany



step
2

Residence Permit From The Foreigners Registration Office



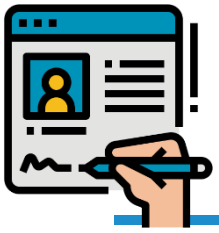
If you would like to study in Germany for more than 90 days, you also have to go to the foreigners' registration office in the city where you are living. You have to apply for your residence permit at the foreigners' registration office of the city where you are living within the first three months.



After four to six weeks you can personally pick up your residence permit from the foreigners' registration office. It is initially issued for at least one year and no more than two years, but it can be extended.



When you first apply, you have to pay a fee of up to €110. The extension costs up to €100.



Documents required for Residence Permit



Valid passport, possibly with visa.



Registration confirmation from the residents' registration office.



Proof of health insurance.



Certificate of matriculation from your German university.



Money for the fee (€110), possibly proof of financial resources .



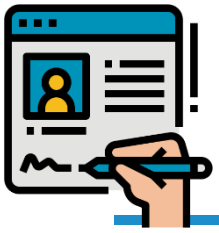
Possibly a health certificate.



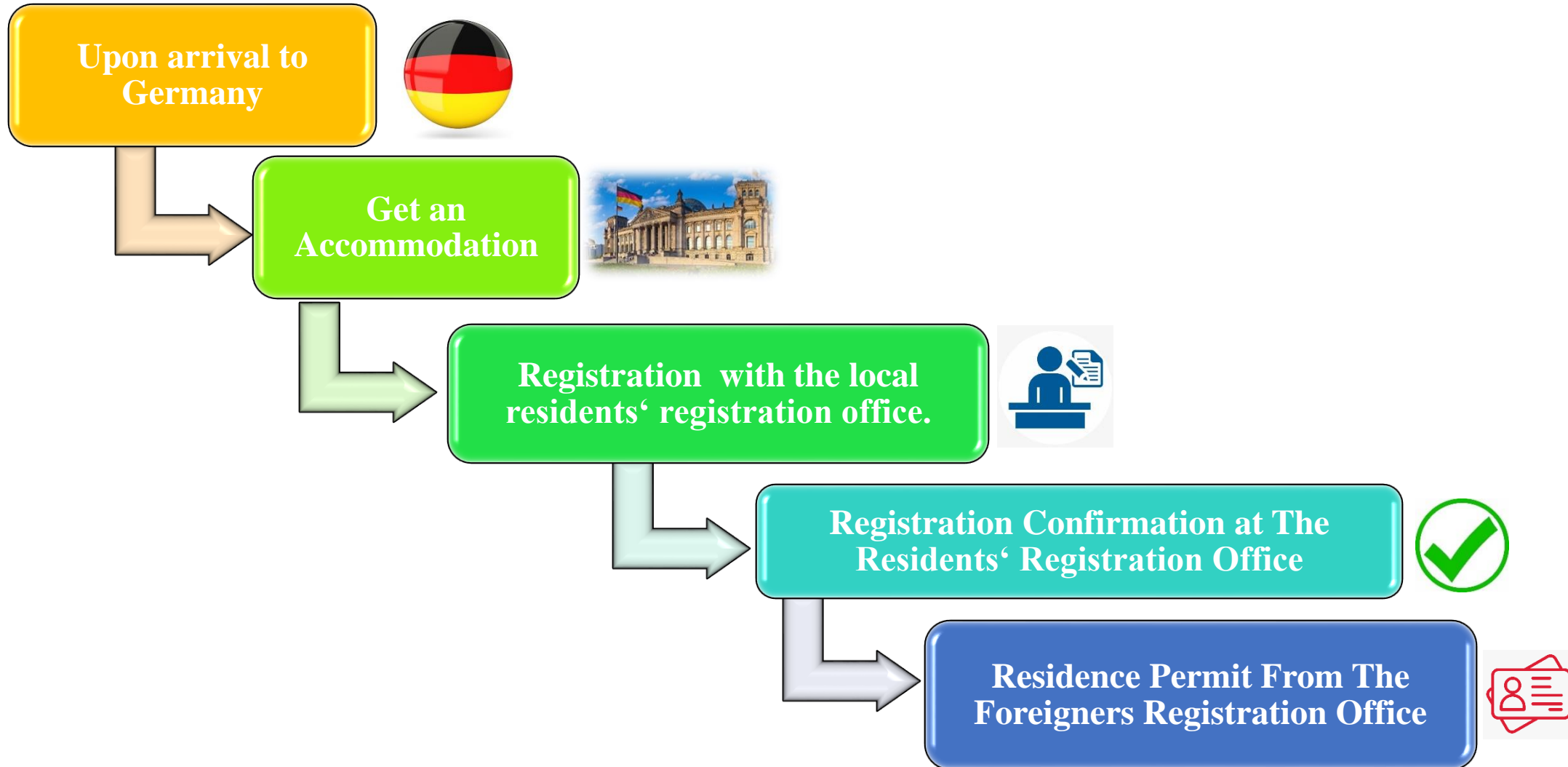
Possibly (biometric) passport photos.



Possibly your tenancy agreement.



Registration In Germany





De-registration (ABMELDUNG) In Germany

**Important
Notice**

Anyone who is leaving Germany and moving to another country is legally required to deregister.

Based on the German “registration law” you need to deregister 7 days before and the latest 14 days after you have left the country .

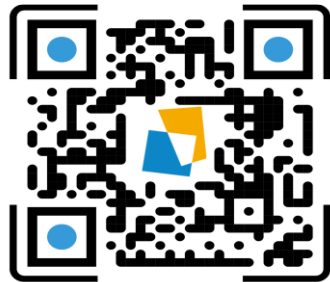




De-Registration In Germany (Examples!)



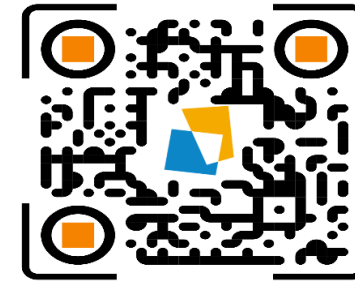
In each state the procedure is a bit different , so you have to contact the registration office in your city and follow their procedure .



Scan Me !

In Berlin, there are 3 different ways; Personal appointment , Email and registered mail.

Scan the code for more details .



Scan Me !

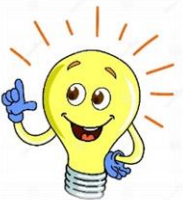
In Frankfurt, there are 2 different ways; Personal appointment and registered mail.

Scan the code for more details .

Re-registration (*Ummeldung*) In Germany



Do I have to deregister
when moving to another
address within Germany?



Please note that you don't have to deregister yourself from your old residency! The only thing you have to take care of is registering with the registration office in your new place of residence.

It is important that you are registered at the address where you are living. When filling out the new registration form, note down your old address on the form. The registration office will automatically deregister your old address and replace it by the new one.



Best of luck in your German year 🇩🇪

