



MyGJU Tutorial Student Registration

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After you Login

The screenshot shows the MyGJU user interface. At the top left is the MyGJU logo. At the top right is the university name in Arabic and English. Below the logo, it says "You are logged in as: student" and "Logout". A navigation bar contains five tabs: Profile, Academic Affairs, Financial Affairs, Registration, and Preferences. The Registration tab is highlighted with a red arrow pointing to it. Below the navigation bar is a "My Information" section with a user icon. Below that is a "Welcome to your account ..." message. A yellow callout box with a red border contains the text "1. Click on the Registration tab".



Now you should see the Registration button



2. Click on the **Registration** button

If the Registration is Closed



The screenshot displays the MyGJU student portal interface. At the top left is the MyGJU logo, featuring a blue graduation cap and an orange book. Below the logo, the text "You are logged in as: student" is visible. A horizontal menu contains five buttons: "Profile", "Academic Affairs", "Financial Affairs", "Registration", and "Preferences". The "Registration" button is highlighted in blue. Below the menu is a "Registration" icon with a stack of books and a graduation cap. A light blue notification banner at the bottom of the interface contains an information icon and the text "Registration is closed now". A red arrow points from a yellow callout box below to this notification banner.

The above message will show up

If the Registration is Open

The screenshot displays the 'Registration' section of a user interface. At the top, there are navigation tabs: Profile, Academic Affairs, Financial Affairs, Registration (highlighted), and Preferences. Below the tabs is a 'Registration' icon and label. The main content area is titled 'Registration > My Current Schedule'. It features a 'My Current Financial Summary' section with the following data:

Current Balance (JD):	-2319.500	Major Credit Hour Price (JD):	80.0
Pending Balance (JD):	-2319.500	Language Credit Hour Price (JD):	60.0
Student Pending Amount (JD):	0.000	Financial Exemption:	NO
Scholarship Pending Amount (JD):	0.000	Scholarship:	

Below the financial summary is a section titled 'My Schedule for First 2015/2016' with a table header:

Section No.	Course ID	Course Name	Credit Hours	Days/Times	Instructor	Room ID	Note	Status
No schedule found for this semester								
Total Credit Hours: 0								

At the bottom of the schedule section are buttons for 'Drop' and 'Print'. Below the schedule section is a '+ Offered Courses' button. A yellow callout box with blue text points to the financial summary and the 'Offered Courses' button, stating: 'You should see a screen that contains: - Your current financial summary - Your current course schedule'. Another yellow callout box with blue text at the bottom of the page points to the '+ Offered Courses' button, stating: '3. Click on the Offered Courses button to navigate to the next screen'.

3. Click on the Offered Courses button to navigate to the next screen

Your Study Plan Offered Courses



Registration > My Current Schedule > My Study Plan Offered Courses

University Requirements Offered Courses										
Course ID	Course Name	Pre-requisites	Co-requisites	Pre Tests	Credit Hours	Theoretical Hours	Practical Hours	Status	Grade	Add
ARB100	Arabic	ARB099:Arabic 99			3	3	0	Completed	97.0	Cannot repeat a language course
NE101	National Education				3	3	0	Completed	81.0	Course Sections
ENGL098	English I				0	3	0	Completed	Pass	Cannot repeat a language course



Program Electives Offered Courses										
Course ID	Course Name	Pre-requisites	Co-requisites	Pre Tests	Credit Hours	Theoretical Hours	Practical Hours	Status	Grade	Add
CS422	Theoretical Informatics	CS221:Algorithms and Data Structures			3	3	0	Not Taken		Course Sections
CE354	Computer Security	CE352:Computer Networks			3	3	0	Not Taken		Course Sections
CE471	Software Design and Architecture	CS213:Component-Based Computing			3	3	0	Not Taken		Course Sections
CS419	Compiler Construction	CS221:Algorithms and Data Structures			3	3	0	Not Taken		Course Sections

Section Required Credit Hours: 18

Section Total Offered Credit Hours : 12

Section Completed Credit Hours: 0

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4. Find a course that you would like to take and click on its **Course Sections** link to navigate to the next page

Note: Only the offered courses in your study plan will show up here

Offered Course Sections



Registration > My Current Schedule > My Study Plan Offered Courses > Offered Course Sections

My Current Financial Summary

Current Balance (JD):	-2319.500	Major Credit Hour Price (JD):	80.0
Pending Balance (JD):	-2319.500	Language Credit Hour Price (JD):	60.0
Student Pending Amount (JD):	0.000	Financial Exemption:	NO
Scholarship Pending Amount (JD):	0.000	Scholarship:	

My Schedule for First 2015/2016

Section No.	Course ID	Course Name	Credit Hours	Days/Times	Instructor	Room ID	Note
No schedule found for this semester							

Offered Course Sections

Section No.	Course ID	Course Name	Credit Hours	Days/Times	Instructor	Room ID	Add
1	CS419	Compiler Construction	3	Mon 11:00 AM - 12:30 PM Wed 11:00 AM - 12:30 PM	Ismail Hababeh	C333 C333	Add

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5. If the **Days and Times** of a course section are suitable for you, then click on the **Add** link to add it to your schedule and to navigate to the schedule page



Your Schedule after Adding CS419

Registration > My Current Schedule

i The course section was added successfully *

My Current Financial Summary

Current Balance (JD):	-2319.500	Major Credit Hour Price (JD):	80.0
Pending Balance (JD):	-1969.500	Language Credit Hour Price (JD):	60.0
Student Pending Amount (JD):	350.000	Financial Exemption:	NO
Scholarship Pending Amount (JD):	0.000	Scholarship:	

My Schedule for First 2015/2016

	Section No.	Course ID	Course Name	Credit Hours	Days/Times	Instructor	Room ID	Note	Status
<input type="radio"/>	1	CS419	Compiler Construction	3	Mon 11:00 AM - 12:30 PM Wed 11:00 AM - 12:30 PM	Ismail Hababeh	C333 C333		

Total Credit Hours: 3

- Drop

+ Offered Courses

Notes:

- **Pending Balance:** The influence of your add & drop operations on your current balance
- **Student Pending Amount:** What you need to pay GJU based on your latest add & drop operations
- **Scholarship Pending Amount:** What your sponsor needs to pay GJU based on your current add & drop operations
- * All the pending amounts will become effective after closing the registration period

Your Schedule after Adding 3 Sections

▸ Registration ▸ [My Current Schedule](#)

My Current Financial Summary

Current Balance (JD):	-2319.500	Major Credit Hour Price (JD):	80.0
Pending Balance (JD):	-1489.500	Language Credit Hour Price (JD):	60.0
Student Pending Amount (JD):	830.000	Financial Exemption:	NO
Scholarship Pending Amount (JD):	0.000	Scholarship:	

My Schedule for First 2015/2016

	Section No.	Course ID	Course Name	Credit Hours	Days/Times	Instructor	Room ID	Note	Status
<input type="radio"/>	1	CE201	Computer Architecture and Organization	3	Mon 08:00 AM - 09:30 AM Wed 08:00 AM - 09:30 AM	Taisir Eldos	C202 C202		
<input type="radio"/>	1	CS419	Compiler Construction	3	Mon 11:00 AM - 12:30 PM Wed 11:00 AM - 12:30 PM	Ismail Hababeh	C333 C333		
<input type="radio"/>	8	NE101	National Education	3	Mon 02:00 PM - 03:30 PM Wed 02:00 PM - 03:30 PM	Adel Hawatmeh	H103 H103		

Total Credit Hours: 9

- Drop

 Print

Pending Schedule

▶ Registration ▶ My Current Schedule

My Current Financial Summary

Current Balance (JD):	-2319.500	Major Credit Hour Price (JD):	80.0
Pending Balance (JD):	-1169.500	Language Credit Hour Price (JD):	60.0
Student Pending Amount (JD):	1150.000	Financial Exemption:	NO
Scholarship Pending Amount (JD):	0.000	Scholarship:	

My Schedule for First 2015/2016

	Section No.	Course ID	Course Name	Credit Hours	Days/Times	Instructor	Room ID	Note	Status
<input type="radio"/>	1	CS212	Object Oriented Programming	4	Mon 12:30 PM - 02:00 PM Wed 12:30 PM - 02:00 PM	Ismail Hababeh	C233 C233	Must register co-requisite CS2120	
<input type="radio"/>	1	CS419	Compiler Construction	3	Mon 11:00 AM - 12:30 PM Wed 11:00 AM - 12:30 PM	Ismail Hababeh	C333 C333		
<input type="radio"/>	1	CE201	Computer Architecture and Organization	3	Mon 08:00 AM - 09:30 AM Wed 08:00 AM - 09:30 AM	Taisir Eldos	C202 C202		
<input type="radio"/>	8	NE101	National Education	3	Mon 02:00 PM - 03:30 PM Wed 02:00 PM - 03:30 PM	Adel Hawatmeh	H103 H103		
Total Credit Hours: 13									

- If you add a course that needs a co-requisite, your schedule will become pending until you add the needed co-requisite
- If you don't add the co-requisite, your advisor may drop that course from your schedule to approve it

Course Section Conflicts

My Schedule for First 2015/2016

Section No.	Course ID	Course Name	Credit Hours	Days/Times			Instructor	Room ID	Note
1	CE201	Computer Architecture and Organization	3	Mon	08:00 AM	-	09:30 AM	Taisir Eidos	C202
				Wed	08:00 AM	-	09:30 AM		C202
1	CS419	Compiler Construction	3	Mon	11:00 AM	-	12:30 PM	Ismail Hababeh	C333
				Wed	11:00 AM	-	12:30 PM		C333
8	NE101	National Education	3	Mon	02:00 PM	-	03:30 PM	Adel Hawatmeh	H103
				Wed	02:00 PM	-	03:30 PM		H103

Current Schedule

Offered Course Sections

Section No.	Course ID	Course Name	Credit Hours	Days/Times			Instructor	Room ID	Add
1	SFTS101	Soft Skills	3	Sun	11:00 AM	-	12:30 PM	Eva Haddad	H203
				Tue	11:00 AM	-	12:30 PM		H203
2	SFTS101	Soft Skills	3	Mon	11:00 AM	-	12:30 PM	Eva Haddad	H106
				Wed	11:00 AM	-	12:30 PM		H106
3	SFTS101	Soft Skills	3	Sun	09:30 AM	-	11:00 AM	Deema Khasawneh	H201
				Tue	09:30 AM	-	11:00 AM		H201

Offered Sections

Two course sections are in conflict if they overlap in a day and time like the two courses above
 In that case you either have to drop a section from your schedule or find a non-overlapping section to add

Dropping a Course Section

Pending Balance (JD): -1169.500 Language Credit Hour Price (JD): 60.0
 Student Pending Amount (JD): 1150.000 Financial Exemption: NO
 Scholarship Pending Amount (JD): 0.000 Scholarship:

My Schedule for First 2015/2016

Section No.	Course ID	Course Name	Credits	Days	Time	Instructor	Room ID	Note	Status
<input checked="" type="radio"/> 1	CS212	Object Oriented Programming	3			Hababeh	C233	Must register co-requisite CS212b	
<input type="radio"/> 1	CS419	Compiler Construction	3	Wed	11:00 AM - 12:30 PM	Hababeh	C333		
<input type="radio"/> 1	CE201	Computer Architecture and Organization	3	Mon	08:00 AM - 09:30 AM	Taisir Eldos	C202		
<input type="radio"/> 8	NE101	National Education	3	Mon	02:00 PM - 03:30 PM	Adel Hawatmeh	H103		
				Wed	02:00 PM - 03:30 PM		H103		

Total Credit Hours: 13

Are you sure that you want to drop the selected course section?

1. Select the course section that you would like to drop
2. Click on the **Drop** button
3. Confirm the operation by clicking on the **OK** button



Good Luck