

Call for Applications 2027 Staff Mobility h2 Program

Program Description

Every year, Hochschule Magdeburg-Stendal and German Academic Exchange Service (DAAD) support staff members from GJU to participate in the Staff Mobility h2 Program (GJU SMP) to Germany.

The program provides GJU academic and administrative staff with first-hand working experiences at one of GJU's German Partner Universities of Applied Sciences as well as within industries related to GJU's programs of studies. GJU SMP strengthens relations between GJU and its partners. It is expected that academic staff will be involved in teaching and research while administrative staff will be involved in professional activities related to their working profile at GJU.

Please make sure to read the following information before sending your application:

1. The funding is subject to the allocation of funds by DAAD given to the scholarship provider Magdeburg-Stendal UAS and will be reduced by any grants from third parties in the corresponding amount – excluding the travel allowance paid by GJU.
2. **The distribution of the seats and the stay duration will be as follows:**
 - 6 seats for academic staff (four weeks)
 - 2 seats for administrative staff (two weeks)
 - 1 seat for administrative staff (four weeks)
3. **The distribution of the scholarship funding will be as follows:**
 - **Stays of two weeks for a total amount of 800 EUR**
 - **Stays of four weeks for a total amount of 1,600 EUR**
4. This amount should cover all visa costs, accommodation, and living expenses in Germany. The GJU covers travel expenses and continues the salary payment during the stay in Germany.

For **Academic Staff**, the Staff Mobility Program supports **a stay of four weeks (6 seats) during the academic semester or during the summer semester** for the purpose of:

- Teaching at one of GJU's partner universities
- The initiation or development of teaching and/or research cooperation in future partner faculty/universities

- Discovering and practicing new teaching methods and techniques, in addition to familiarizing oneself with academic and self-management approaches in class
- Participating in field-related projects
- Development of study programs with the partner universities as well as the exchange of teaching methods and curriculum contents

Please note that personal research projects will not be supported in the frame of the GJU staff mobility program

For **Administrative Staff**, the Staff Mobility Program supports **a stay of four weeks (1 seat) and a stay of two weeks (2 seats)** for the purpose of:

- Observation
- Job Shadowing
- Study visits
- Participating in Seminars and Workshops
- Exchange best practices for the benefit of GJU administrative tasks

Participants must attend mandatory preparation sessions:

- Introduction to the GJU SMP and Intercultural training and info session
- Individual preparation meetings

Participants must engage with their host institution before their travel to develop a concrete working agenda for their Staff Mobility. Participants must present their experiences, findings, and results in a professional report to their departments and offices as well as in a general report that will be published on IAD's and GJU Project Office's website.

Who can apply?

Any academic and administrative staff at GJU can participate. Selected candidates should stay at GJU for **at least one year after the program**. In addition to that, a **B2 level of English (or German)** is mandatory when applying. (Relevant only for administrative staff: language level must be certified no longer than two years ago.)

Please kindly note:

- **Applicants are responsible for reasonable time management (visa application, finding accommodation, booking flights, working schedule, and the like). Cancellations due to bad management lead to exclusion from the program in the following two years.**

- Employees who were funded in 2026 can apply again but will not be considered a priority.
- Applicants with German citizenship cannot be considered.
- Applicants cannot combine Erasmus+ Staff Mobility and GJU SMP – Applicants who applied for both scholarships should rank their preference during the interview.
- GJU SMP participants must provide an invitation letter from their host institution **12 weeks before the planned travel date**. A working schedule for staff mobility must be presented 4 weeks before the travel date.

How to apply?

This year, the entire application is completed **online**. Please fill out the application form and upload all required documents (listed below) directly within the form: [Application Form – Staff Mobility 2027](#)

Applications are no longer submitted by email. Only complete applications will be considered.

Before filling in the online form prepare the following documents:

- Letter of recommendation from your dean or supervisor
- Updated CV (max. 4 pages)
- A proof of a B2 language level (English or German)
- Letter of intent in English (or German), stating:
 - Why you want to participate in the program
 - Why you have chosen this host institution in Germany
 - What value the program will have for you personally and professionally
 - How GJU will benefit from your participation
- Invitation letter from the host institution (optional at the time of application but an advantage in the selection process)

Deadline

The deadline for submitting your application is **29 October 2026**. Only complete applications will be considered. You can find the GJU SMP Handout 2027 and the link to the online form on the IAD website.

Selection Process

All eligible applicants will be invited to an interview with a GJU selection committee, which will nominate suitable candidates. The committee's decisions are based on:

- Qualifications as presented in the application and the interview
- The candidate's ability to represent GJU appropriate
- The benefit to GJU resulting from the candidate's mobility
- Confirmation of English or German language level

The final decision is made by the President of GJU and the Project Office at Hochschule Magdeburg-Stendal. The results will be communicated to the candidates and their respective supervisors.

For more information or inquiries please contact:

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