



الجامعة الألمانية الأردنية  
German Jordanian University

# General Regulations for Bachelor Graduation Projects in Germany

---

Many students of the German Jordanian University (GJU) are offered the opportunity to perform a bachelor graduation project at a company in Germany. This document describes the general requirements for all GJU departments for such cases.

- 1) The student should submit a written request to the department stating his/her interest in conducting the graduation project in Germany and specifying the title and scope of the project. The department should assign an advisor to follow up with the student.
- 2) A project proposal must be submitted to the advisor at GJU before the “Add and Drop” period of the semester, in which the student plans to perform the project. The proposal should include measurable objectives of the work to be done at the company.
- 3) The project must have a project advisor at the company in Germany, whose contact information should be included in the proposal.
- 4) Based on the recommendation of the GJU advisor, the department approves the student’s graduation project in Germany and sends the decision to the registration department to allow the student to register for the senior project for that semester (even if the minimum number of credit hours are not registered for the respective term) and pay the tuition fees to GJU
- 5) The student must complete the twenty (20) weeks of regular industrial training before starting the graduation project. An official letter from the company is required stating the start and end date of the training in case the senior project is undertaken in the same company as the internship.
- 6) The graduation project duration must span a minimum of twelve (12) weeks for programs with a total of three (3) credit hours for the senior project and sixteen (16) weeks for projects of six (6) credit hours.

- 7) The project must not be a continuation of the work performed during the industrial internship. A clear distinction between the training work and the proposed project must be shown.
- 8) Any class work completed during the Graduation Project duration, will not be eligible for credit transfer at GJU.
- 9) The student is responsible for keeping legal residential status in Germany during the graduation project period.
- 10) The project documentation must be in English language, signed by the German advisor and stamped by the company.
- 11) As part of the defense requirements, a proof must be provided by the GJU advisor to the examiners showing the regular updates written by the student to his/her advisor at GJU.
- 12) The project must be defended at GJU, following the regular defense evaluation form for graduation projects, to receive a grade for the project credit hours.
- 13) These general regulations are to be implemented by all GJU departments. However, each department/school may define more specific regulations based on their needs.

Dr. Malyuba Abu-Daabes

Dr. Christina Class

Dr. Nathir Rawashdeh