

Areen Ali Tarawneh

Objective:

Expanding my experience in translation, consecutive and simultaneous interpretation, and liaison interpretation as an interpreter and translator. Teaching English as a second language has been a challenge that I took on and succeeded at. In my capacity as a Dean's Assistant in the Innovation, Technology Transfer, and Entrepreneurship, I'm aiming at enhancing my abilities to innovate and take part in the Jordanian ecosystem and integrate my experience with students and colleagues. Developing strategic programs, and fostering an environment of personal and professional growth. Dedication to enhancing employability outcomes and empowering our students and alumni at GJU to reach their full potential. Eager to driving the success of the employability department and contributing to its mission of equipping students and graduates with the skills and resources they need to thrive in the workplace.

Work Experience:

- **German Jordanian University** **September 2023 - present**
Assistant to the Dean – DI-TECH
- **German Jordanian University** **January 2023**
Assistant to the Dean – DI-TECH
- **German Jordanian University** **February 2019**
English Language - Instructor
- **German Jordanian University** **July 2016**
English Language - Lecturer
- **ADD Enterprise Conference** **February 2015**
Writer / Editor / Freelance Translator
- **Fitness Yard Website** **April 2014 – September 2014**
Content Writer / Editor/ Translator
- **Elsevier ME** **May 2013/ 2014/2016**
Freelance Translator / Editor
- **Knowledge Tracks Translation Center** **February 2011 – 2012**
Freelance Translator / Editor

Key Responsibilities:

- Provide leadership in providing top career and counselling services to students and graduates
- Lead the activities of enhancing the employability of students and graduates in Jordanian, German, and international businesses
- Implement strategies and work plans to improve the skills of students and graduates towards employability
- Supervise awareness and training sessions for students and graduates
- Manage administrative tasks with the team and solve challenges in coordination with other departments/sections in the Deanship and GJU
- Work with Schools to identify training needs and prepare action plans
- Prepare for career fairs and Industry on Campus
- Work with alumni in establishing the Alumni Centre on campus
- Prepare statistics, surveys, and reports
- Participate in all activities organized by DI-TECH
- Attending to the English placement test for enrolled students
- Teaching English language skills for all levels
- Serve as an advisor for the Community Service Club (DSA)
- Translation and content management.
- Proofreading and editing.
- Content writing.

Research Papers 2007 – 2015

- The perplexity of translating terminology from Arabic into English and from English into Arabic.
- The use of translation strategies by students translating newspaper articles from Arabic into English: Evidence from EFL translation students.

Education:

- **University of Jordan** **August 2014**
Master Degree, Translation: English-Arabic-English
- **Al-Zaytoonah University of Jordan** **June 2011**
Bachelor's degree / higher diploma, English Literature

Other certifications:

- **Train of Trainers: AdA AHK GFA** **October 2023**
- **Innovation ambassador** **December 2023**

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Amman – Jordan

Personal information

Birth Date: May 16, 1989

Gender: Female

Nationality: Jordanian

Visa Status: Citizen

Languages: English – fluent
Arabic – fluent