

MOHAMMAD SALEH BARAKAT AL-BARARI

■ Amman-Jordan ■ +962798822472 ■ mohammad_albarari@yahoo.com ■

PERSONAL INFORMATION

Birth: 21-May-1984
Gender: Male
Nationality: Jordanian
Marital Status: Single

PROFESSIONAL SUMMARY

Well-organized, motivated Administrative and Accountant professional. Bringing excellent multitasking abilities developed over 10 years of experience. Bringing proven leadership, organizational, relationship building skills. Independently solved problems and kept teams on task to handle diverse business requirements.

EDUCATION

MBA : Master of Business Administration/Accounting, may/2022
The University of Jordan – Amman

Bachelor of Arts : Accounting , Jun/2008
AlZaytoonah University Of Jordan– Amman

WORK HISTORY

ADMINISTRATOR

Jul/2015 to Current
German Jordanian University, Amman

ACCOUNTANT & CONSULTANT IN OTHER FINANCIAL DOMAIN

Apr/2014 to Jul/2015
Trans Jordan Consulting and HR Development, Amman

TELLER

Mar/2013 to Mar/2014
Housing Bank for Trade and Finance, Amman

ACCOUNTANT

Aug/2009 to Oct/2010
Jordanian Accountants, Amman

SKILLS

- Proficient in MS Office Applications (Outlook, Excel, PowerPoint and Word)
- Excellent problem solving skills – able to think through likely cause of problems before referring them to others
- Office administration
- Coaching and mentoring
- Negotiation
- Outstanding interpersonal and relationship building skills
- Strong communication, presentation and organizational skills
- Documentation and reporting
- Financial Leadership
- Effective leader

LANGUAGES

- Arabic: Native proficiency
- English: Professional working proficiency

CERTIFICATIONS

- Project Management Professional
The Hope International Company/November 2021
- Training of Trainers
The Hope International Company/November 2021
- Excel Application Training
German Jordanian University / Jul 2017
- Diploma of Professional Development, Organizational Leadership
University of Central Missouri / Jun 2017
- Leadership Training For Managers Program Dale
Carnegie Training / May 2017
- Inspiring Innovation and Creativity in the Workplace
German Jordanian University / May 2017
- Emotional Intelligence Program Dale
Carnegie Training / May 2017
- High Impact Presentation Program Dale
Carnegie Training / Apr 2017
- Effective Communication Program Dale
Carnegie Training / Nov 2015
- Business Ethics & Professionalism Training Course
Training center of Housing Bank for trade and finance/March 2013

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- Detection of forgery and counterfeiting trainings course
Training center of Housing Bank for trade and finance/March 2013
 - The art of communicating and dealing with customers Training courses
Training center of Housing Bank for trade and finance/March 2013
 - Compliance Monitoring and Anti-Money Laundering and Terrorist Financing training Course
Training center of Housing Bank for trade and finance/March 2013
 - Information security, control system, internal control and awareness of operational risks training course
Training center of Housing Bank for trade and finance/March 2013
 - Western Union as Express Transfers training Course
Training center of Housing Bank for trade and finance/March 2013
 - Deposits and Banking Services training course
Training center of Housing Bank for trade and finance/March 2013
 - Training on the PASS system, deposits and services system
Training center of Housing Bank for trade and finance/March 2013

AFFILIATIONS

- Head of Diwan Association of Al-Kryem Albarari
- Head of Tamkeen Association for democratic Pioneering Dialogue
- Administrative member of the Tal Hisban Association for Culture and Heritage