Term of Reference (ToR)
Data collector and analyser

<table>
<thead>
<tr>
<th>Organization</th>
<th>German Jordanian University (GJU)</th>
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<tbody>
<tr>
<td>Funding Agency</td>
<td>The Deutsche Gesellschaft für Internationale Zusammenarbeit GmbH, (GIZ)</td>
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<tr>
<td>Funding Program</td>
<td>Jordanian-German Energy Partnership</td>
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<tr>
<td>Project Title</td>
<td>Advice on and support of bilateral energy partnerships with developing and emerging countries</td>
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<tr>
<td>Project Number</td>
<td>81281325</td>
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<tr>
<td>Position Title</td>
<td>Data collector and analyser (part-time)</td>
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<tr>
<td>Number of positions</td>
<td>10</td>
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<tr>
<td>Location</td>
<td>German Jordanian University (GJU)</td>
</tr>
<tr>
<td>Duration</td>
<td>From July 10th – Sep 30th, 2023</td>
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Notes:
- The application and CV’s must be filled on the following link
  https://docs.google.com/forms/d/1IYPo7mlSNSQxIIGrpH5mAPcjL_7PQ24vlMrHs7WA6_Co/edit
- Please note that only short-listed candidates will be contacted.
- Any proposals received after July 7th, 2023 will not be accepted.
- Women candidates are encouraged to apply.

Introduction

We are looking for a part-time data collector to collect, organise and interpret statistical information and find ways to solve problems

The best candidate is someone who can work collaboratively with the GJU team, is passionate about web development, and has a deep understanding of front-end and back-end development technologies and methodologies. If you are looking for a challenging and new exciting opportunity, you can apply!

Job Description and Responsibilities

- Using specialist tools to extract the data needed
- Responding to data-related queries and keeping track of these
- Analysing data to identify trends
- Setting up processes and systems to make working with data more efficient
- Producing reports and charts communicating trends within data to non-specialists
- Presenting information generated from data.
Minimum Qualifications

- 3 years experience in data analysis
- Good knowledge in energy field
- Good English language skills
- The ability to analyse, model and interpret data.
- Problem-solving skills.
- A methodical and logical approach.
- The ability to plan work and meet deadlines.
- Teamworking skills.
- Written and verbal communication skills.
- An understanding of the ethics of gathering and working with data.

Duration of the Work

This assignment is expected to be finalized within **2 working days**, during **July 10th to Sep 30th, 2023**.

Payment Milestone

The data analyst will be paid **350 euro once**, and the payment will be issued after submitting the required task.