

Depriving Students due to Absence in MyGJU

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Overview

- Introduction
- Depriving a student due to absence by instructor
- Approving the student deprivation due to absence by chair.
- Approving the student deprivation due to absence by dean.
- Effect of Student Deprivation due to Absence in the Manage Grades Screen.
- Effect of Student Deprivation due to Absence on the student transcript.
- Deprivation due to Absence status in student schedule.
- Deprivation due to Absence report for registrars.

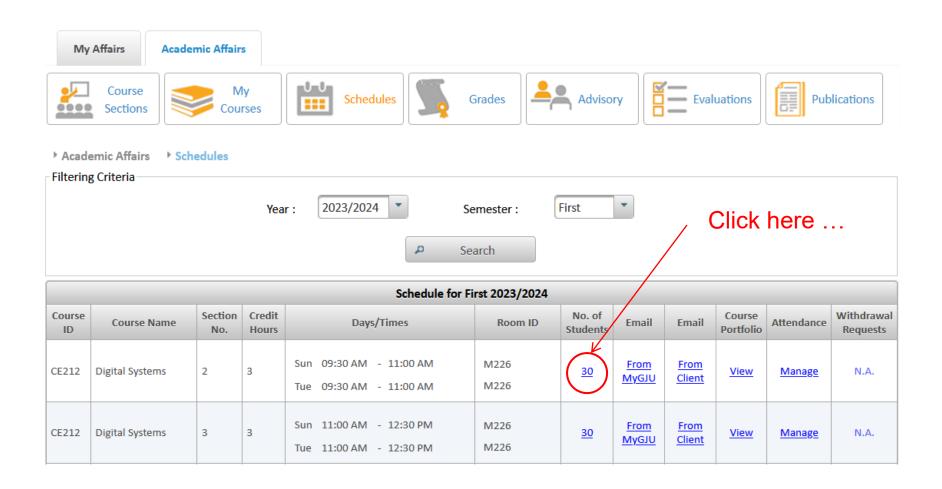


Introduction

- This tutorial covers a new flow in MyGJU [1,2] to allow instructors to deprive students from completing a course due to exceeding the allowed absences in a course, per the GJU regulations.
- After an instructor initiates the deprivation process, then the chair and dean need to approve the request for the deprivation to be effective.
- Once the deprivation is approved by the dean, then the instructor will not be able to edit the grades of the deprived student. Hence, before initiating the deprivation process, the instructor must enter all the grades that the student earned before the deprivation decision has been taken.
- The grades that the student earned before the deprivation must be entered by the instructor and will be counted in the computation of the student GPA. The system will also add a remark in the student transcript to indicate that the student was deprived due to absence in that course.
- Noting that once a student is deprived due to absence, the student should not be allowed to attend any other classes, submit any new course work, or attend any other exams (including the final exam).



Depriving a Student Due to Absence by the Instructor (1)





Depriving a Student Due to Absence by the Instructor (2)

Course	Section	Inform	ation
Course	JUCUION		ucion

Semester: First 2023/2024 Section No.: 2

Degree: Bachelor Max. Seats: 30

Faculty: School of Electrical Engineering and Information Technology Available Seats: 0

Department: Computer Engineering Department Registered Students: 30

Course Name: Digital Systems Course ID: CE212

First Instructor:

Schedule: Day From To Room ID

Sun 09:30 AM 11:00 AM M226

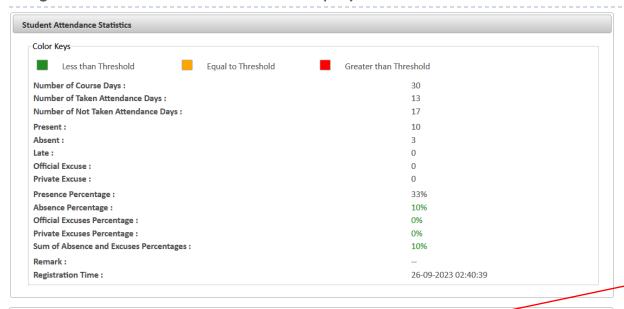
Tue 09:30 AM 11:00 AM M226

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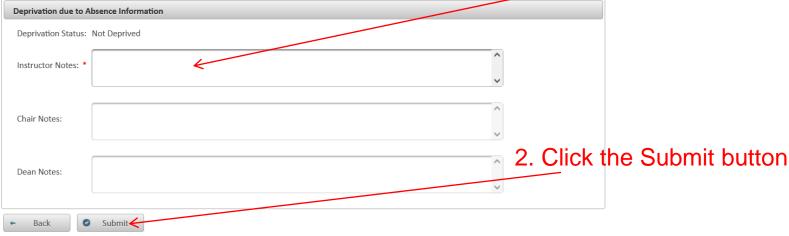
Course Section Students									
Student ID	Student Name 💠	Major ≎	Vaccinated	Vaccination Reviewed by DSA	Withdrawal Status	Student Information	Remark	Registration Time \$	Deprived/Absence
2022	eer	Computer Engineering	<u>Yes</u>	Yes	N.A.	<u>View</u>		26-09-2023 02:40:39	Not Deprived
2022		Computer Engineering	No	No	N.A.	<u>View</u>			Not Deprived
2020	Jr	Biomedical Engineering	<u>Yes</u>	No	N.A.	<u>View</u>		25-09-2023 08:08:40	Not Deprived



Depriving a Student Due to Absence by the Instructor (3)



1. Enter reason here





Depriving a Student Due to Absence by the Instructor (4)

Course Section Information

 Semester:
 First
 2023/2024
 Section No.:
 2

Degree: Bachelor Max. Seats: 30

Faculty: School of Electrical Engineering and Information Technology Available Seats: 0

Department: Computer Engineering Department Registered Students: 30

Course Name : Digital Systems Course ID : CE212

First Instructor:

Schedule: <u>Day From To Room ID</u>

Sun 09:30 AM 11:00 AM M226

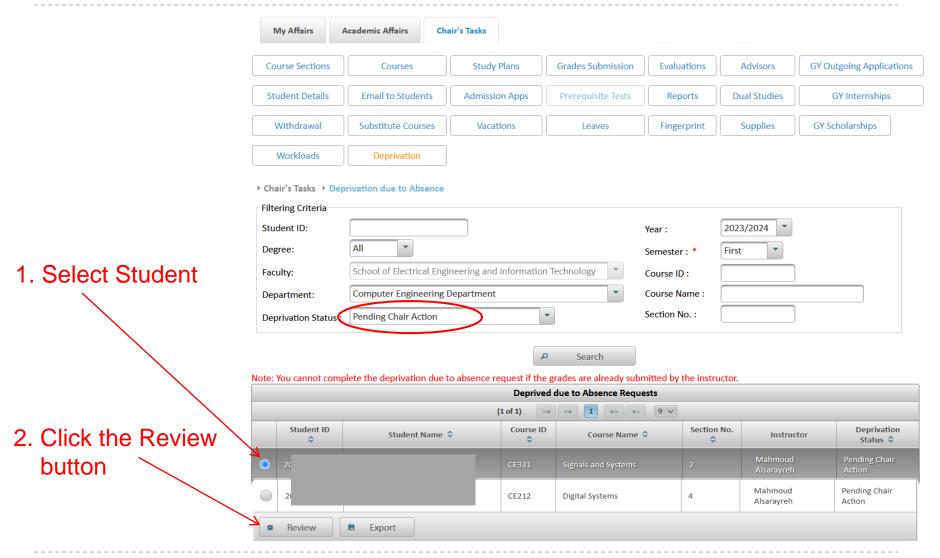
Tue 09:30 AM 11:00 AM M226

Note Status Change

Course Section Students									
Student ID	Student Name \$	Major ≎	Vaccinated	Vaccination Reviewed by DSA	Withdrawal Status	Student Information	Remark	Registration Time \$	Deprived/Absence
2	us	Computer Engineering	<u>Yes</u>	Yes	N.A.	<u>View</u>		25-11-2023 20:17:59	Pending Chair Action
2	zat	Computer Engineering	No	No	N.A.	<u>View</u>			Not Deprived

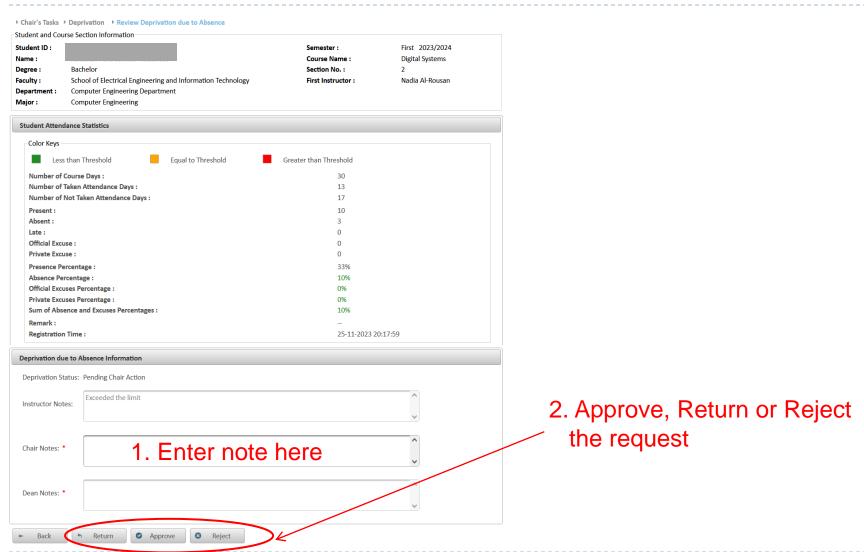


Approving the Student Deprivation due to Absence by Chair (1)



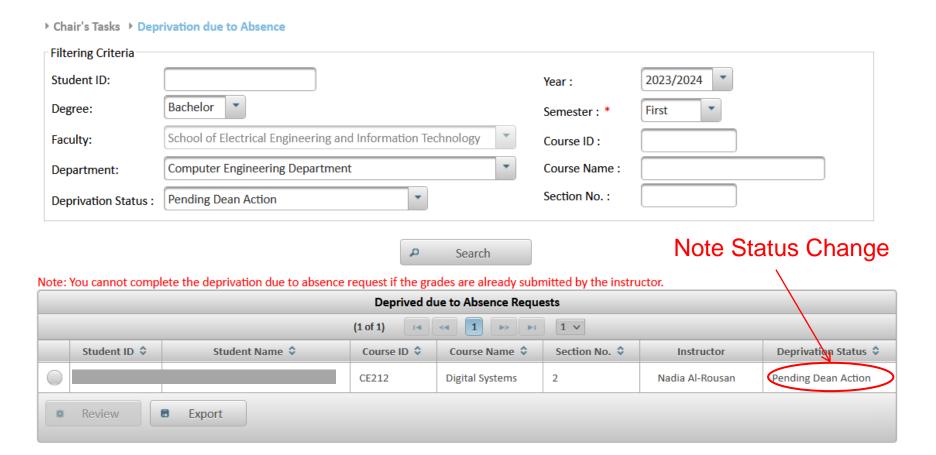


Approving the Student Deprivation due to Absence by Chair (2)



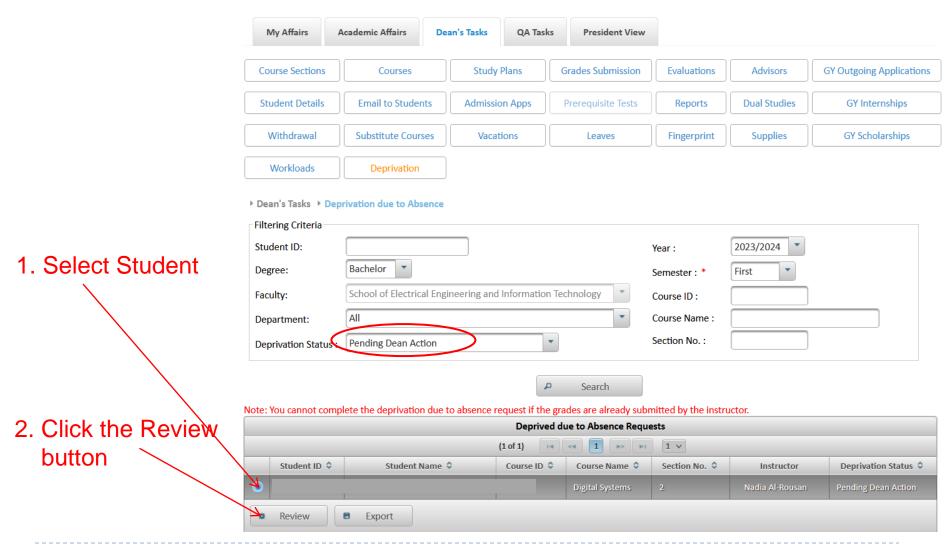


Approving the Student Deprivation due to Absence by Chair (3)



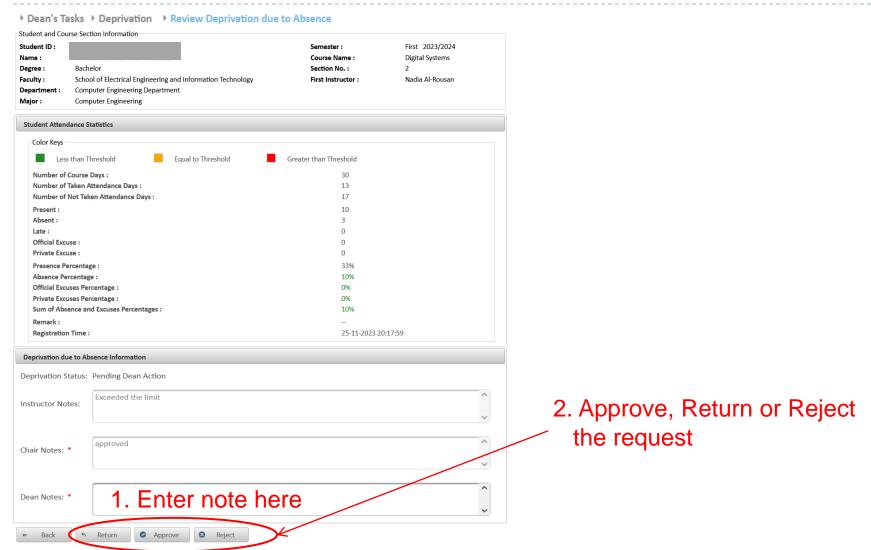


Approving the Student Deprivation due to Absence by Dean (1)



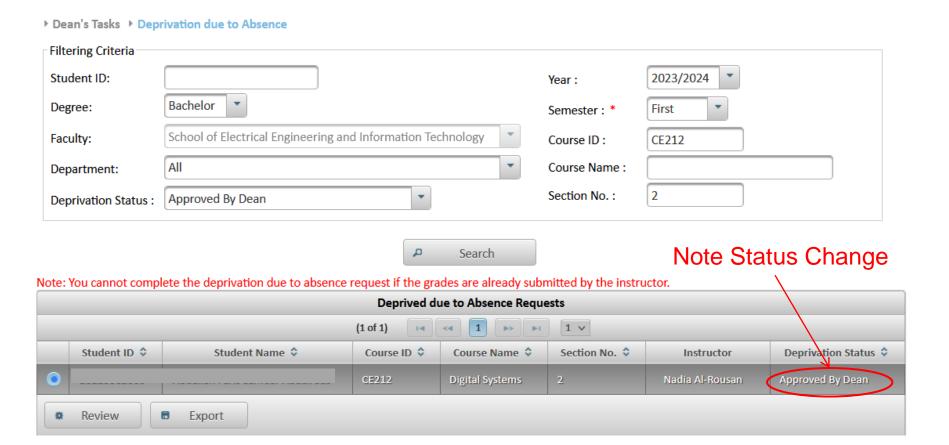


Approving the Student Deprivation due to Absence by Dean (2)



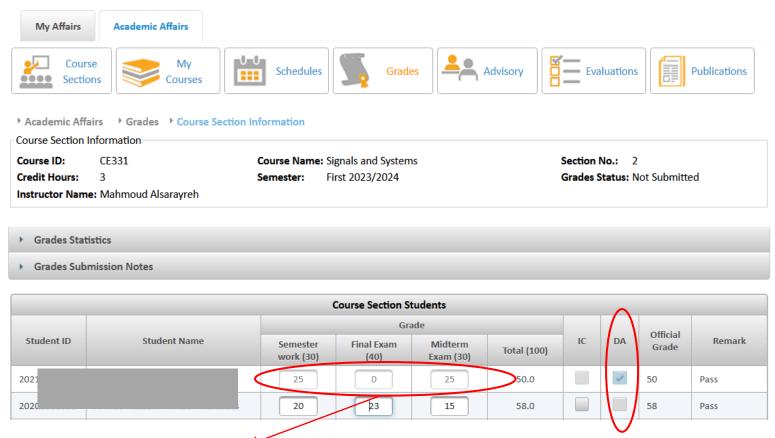


Approving the Student Deprivation due to Absence by Dean (3)





Effect of Student Deprivation due to Absence in the Manage Grades Screen



When the dean approves the deprivation due absence request, then the student grade is not editable.

The DA column indicates if a student was deprived due to absence or not



Effect of Student Deprivation due to Absence on the Student Transcript

Student Information		
Student Name :	Degree :	Bachelor
Student ID :	Enrollment Semester:	First 2023/2024
Faculty:	Graduation Semester:	
Department :	Date of Birth :	27/08/2005
Major:	Place of Birth :	Amman - Jordan
Cumulative Average :	Nationality:	Jordanian
Rating:	Gender :	Female
Student Status :		
Majors Transfer List		

Exempted Courses

Course Code	Course Name	Credit Hours	Remark
ARB0099	Basic Arabic	3	Pass
MATH0099	Pre-Math Pre-Math	3	Pass
Total Exempted Credit Hours: 6			

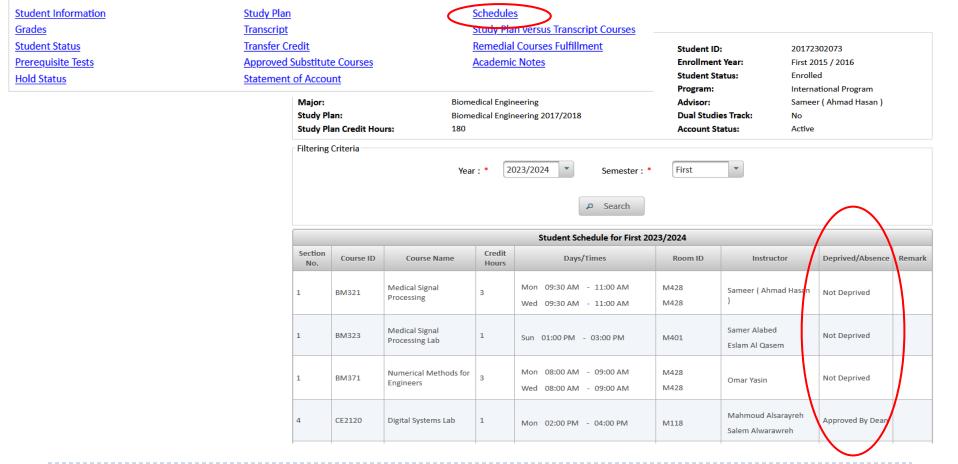
Transcript Data

6				
Course Code	Course Name	Credit Hours	Grade	Remark
CS1160	Computing Fundamentals LAB	1	35	Fail-Deprived/Absence
	D. W	D 0	A 25 O	CPA Harrard
Semester:	Registered Hours: 1	Passed Hours: 0	Average: 35.0	GPA Hours: 1
Cumulative :	Registered Hours: 1	Passed Hours: 0	Average: 35.0	GPA Hours: 1
Total Passed Hours:	Student Status: Enrolled	Academic Status: Norma	al	



Deprivation due to Absence Status in Student Schedule

Students, instructors, advisors, chairs, deans, and registrars can check the deprivation due to absence status from the student schedule



Student Details



Deprivation due to Absence Report for Registrars



Hello regadmin							
System Setup ▼ Academic Setup ▼ Students Affairs ▼	Users Affairs ▼ Finar	ncial Affairs ▼ Reports ▼					
Registration Reports							
<u>Students Academic Status Report</u> <u>Students Semester Status Report</u>	► Reports ► Registra	tion Reports Deprived D	ue to Absence Studen	nts Report			
Withdrawn or Incomplete Students Report	Filtering Criteria						
Deprived Due to Absence Students Report Students with Warnings Report	Degree:	Bachelor			Year:	2023/2024	
Students with Hold Status Report	Faculty:	All		•	Semester:	* First	
Top Students Report Inactive Students Report	Department:	All		•	Student ID:		
Transfer from Major Students Report	Sponsor:	All		•	Course:	All	•
Students with Exempted Study Plan Hours Report Graduated Students Report	Scholarship Type:	All					
	Columns to Show in I	Results					
	All						
	▼ Faculty		Course (Code	Course Cr	redit Hours	
	Department		Course I	Name	Semester	Registered Credit Hours	
	Major		Course S	Section			
				Generate Report			
			Deprived	Due to Absence Students Re	eport		
			14	←			
	Student ID 💠	Student Name \$	Faculty \$	Department 💠	Major \$	Course Name 💠	Grade \$
	No students found wit	h this criteria					
	<						>



References

- 1. MyGJU. Available from https://mygju.gju.edu.jo [last accessed November 2023].
- 2. F. Al-Hawari, A. Alufeishat, M. Alshawabkeh, H. Barham, and M. Habahbeh. The software engineering of a three-tier web-based student information system (MyGJU). Computer Applications in Engineering Education, 2017 Mar, 25(2):242-263.